

TOWN OF WELDON PROJECT SPECIFICATIONS AND PROPOSAL FORM
Submit Signed Proposal(s) to Town Clerk by June 30, 2021

Project 1: Scraping, repair, and painting of woodwork at Historic Jail and Town Hall

For the sum indicated below the undersigned agrees to undertake the following work:

- Scrape and remove all loose peeling paint on the wood exterior and trim of the Historic Jail located on W. 3rd Street and the wood on the bay window at the front of Town Hall located at 109 Washington Avenue
- Repair or replace all missing or damaged wood trim at both locations
- Caulk as necessary at both locations
- Re-glaze window panes as necessary at the Historic Jail
- Apply one coat of primer at both locations
- Apply a minimum of one coat of exterior paint at both locations (color to be determined by owner)
- Furnish all materials and supplies for the above work
- All work is to be undertaken in a workmanlike manner
- The undersigned certifies that he is bonded and insured and will furnish proof of same.

Cost to provide the above: \$ _____

Signature: _____ Date: _____

Contact Info: _____

Note: Cost to add a second finish coat, if necessary, at both locations \$ _____

Project 2: Installing 12 replacement windows at Town Hall

For the sum indicated below the undersigned agrees to undertake the following work:

- Remove 12 existing windows from Town Hall located at 109 Washington Street
- Install and caulk 12 replacement windows (owner has already purchased and has on hand replacement windows)
- Dispose of windows that were removed
- All work is to be undertaken in a workmanlike manner
- The undersigned certifies that he is bonded and insured and will furnish proof of same.

Cost to provide the above: \$ _____

Signature: _____ Date: _____

Contact Info: _____

OVER

Project 3: Replace 150 square feet of topsoil with brick pavers at Town Hall

For the sum indicated below the undersigned agrees to undertake the following work:

- Remove required amount of top soil and existing vegetation from the designated area at the front of Town Hall, including an existing concrete pad for a bench (the bench is to be set aside for future use)
- Fill excavated cavity with proper material and compact material to provide a proper base for brick pavers
- Install 150 square feet of brick pavers to match in type and pattern existing, adjoining brick pavers in front of the Police Station, utilizing mortar in the joints
- Furnish all materials and supplies for the above work
- All work is to be undertaken in a workmanlike manner.
- The undersigned certifies that he is bonded and insured and will furnish proof of same.

Cost to provide the above: \$ _____

Signature: _____ Date: _____

Contact Info: _____

Instructions:

1. Complete any or all of the above project sections.
2. Place the completed form in an envelope.
3. Seal the envelope.
4. Write on the outside of the envelope information that will permit the Town Clerk to determine the project(s) for which a proposal is being submitted. Do not write on the outside of the envelope the amount of your proposal.

Return the sealed envelope either in person or by mail to:

*Weldon Town Clerk
P. O. Box 551
Weldon, NC 27890*

No later than June 30, 2021