



**MINUTES
TOWN OF WELDON
BOARD OF COMMISSIONERS
REGULAR SESSION
MAY 14, 2018**



PRESENT: Mayor Julia M. Meacham
Mayor Pro-Tem Charlotte Moss

Commissioner Larry Brunson
Commissioner Walter Clark, Jr.
Commissioner John Smith
Commissioner Reilyn Stanbeck

PUBLIC PRESENT: Heather Scriven, Willie Vincent, Jeremiah Webb, Lynn Armstrong, Nolan Davis, Willie Peebles, Mandy Williams

MEDIA PRESENT: NONE

STAFF PRESENT: Mitchell Robinson, Town Administrator; Tom Wellman, Town Attorney; Faith McDuffie, Town Clerk; Richard Brown, Code Enforcement Officer; Chief Martin Bolt, Fire Chief; Chief James Avens, Police Chief; Antonio Williams, Street Department Supervisor; Stephanie Hawkins, Utility Billing Clerk

VOTING KEY: Aye – Nay – Abstain – Absent

ITEM ONE: Call to Order

Mayor Meacham called the Regular Session of the Town of Weldon Board of Commissioners to order at 6:00 pm.

ITEM TWO: Invocation

Reverend Jeremiah Webb gave the invocation.

ITEM THREE: Pledge of Allegiance

The assembly was led in the Pledge of Allegiance by Shawn Garner and the Boy Scouts of America.

ITEM FOUR A AND B: APPROVAL OF THE MINUTES

Commissioner Stanback motioned that the minutes for the regular session of April 9, 2018 be approved as written. Commissioner Smith seconded the motion. Motion carried. 5-0-0-1.

Commissioner Stanback motioned that the minutes for the work session of May 8, 2018 be approved as written. Mayor Pro-Tem Moss seconded the motion. Motion carried. 5-0-0-0.

ITEM FIVE: ADOPTION OF THE AGENDA

Mayor Pro-Tempore Moss motioned that the agenda be adopted as presented. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0.

OLD BUSINESS

ITEM SIX-A: Public Comment Public

After some discussion, the general consensus of the Board was that the town staff will work with the Town Attorney to draft a policy on public comment period and a code of conduct for the Town of Weldon.

ITEM SIX-B: BB&T Building

Town Administrator, Mitchell Robinson, advised that the windows needing repair on the building will be covered by next weekend. This item will be placed on the Work Session Agenda for June 5, 2018.

ITEM SIX-C: Application for a Temporary Special Event Permit by Shawn Garner

Mr. Garner was present to answer the Commissioner's questions about his event. The Boy Scout Troop will be at the park all day August 18, 2018 and spend the night. Mr. Garner advised that they will leave August 19, 2018. Mr. Garner advised that the event is to help Scouts focus on career choices that interest them and to encourage other citizens to participate in Scouts.

Mayor Pro-Tempore Charlotte Moss motioned that the Temporary Special Event Permit for Shawn Garner be approved. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0.

ITEM SIX-D: Application for a Temporary Special Event Permit by Faith Temple Church

Mayor Meacham advised that Faith Temple Church is requesting permission to host a Community Tent Revival on July 16-21, 2018.

Commissioner Smith motioned that the Temporary Special Event Permit for Faith Temple Church be approved. Commissioner Clark seconded the motion. Motion carried. 5-0-0-0.

ITEM SIX-E: Lease Agreement between Virginia Power and Electric Company and the Town of Weldon

Town Administrator, Mitchell Robinson, advised that this is a lease agreement between the Town and Virginia Power and Electric Company DBA Dominion Energy North Carolina for the property located on River Road and Hwy 301. The term of the lease is April 17, 2018 through April 16, 2019 with an annual rental amount of \$34,800.00

Mayor Pro-Tempore Charlotte Moss motioned that the lease agreement between Virginia Power and Electric Company and the Town of Weldon be approved. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0

ITEM SIX-F: Budget Amendment in amount of \$88,400.00 (Powell Bill)

Town Administrator, Mitchell Robinson, presented Budget Amendment #9 for patching of specified streets.

Commissioner Stanback motioned that Budget Amendment Number Nine (9) be approved in the amount of \$88,400.00. Mayor Pro-Tem Moss seconded the motion. Motion carried. 5-0-0-0.

ITEM SIX-G: Scheduling of Budget Workshops

Town Administrator, Mitchell Robinson, advised that it is time for the Board to schedule some workshops to develop the budget for FY 2018-2019.

The Board agreed to meet in a special called session on Thursday, May 17, 2018 at 6:00 pm.

ITEM SIX-H: Work Session Schedule

Mayor Meacham advised that she is not available on the first Tuesday of the month due to a conflicting meeting. After some discussion, the Board agreed to meet on the first Wednesday of each month at 5:30 pm.

Commissioner Smith motioned that the Town of Weldon Board of Commissioners Work Session schedule be changed to reflect that the Board of Commissioners will meet for

the regularly scheduled work session on the first Wednesday of each month at 5:30 pm. Commissioner Stanback seconded the motion. Motion carried. 5-0-0-0.

NEW BUSINESS

ITEM SEVEN-A: Application of a Temporary Special Event Permit by Heather Scriven

Heather Scriven was present this date to answer questions about her event. The Board requested that Ms. Scriven turn in a copy of her event insurance to the Clerk.

Commissioner Stanback motioned that the Temporary Special Event Permit for Heather Scriven be approved. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0.

CODE ENFORCEMENT

EIGHT-A: Appeal Removal of Junk Vehicles by Jeremy Boone

Mr. Boone was not present for the hearing of his appeal. The Board requested that the Clerk send Mr. Boone a letter advising him to be present at the next regular session for his appeal to be heard.

No vote was taken.

EIGHT-B: Appeal Removal of Junk Vehicles by Susie L. Edwards

Ms. Edwards was present for her appeal this date and answered the Board's questions in regards to her listed vehicles.

Commissioner Smith motioned that Ms. Edwards be granted a 30 day extension beginning this date (May 14, 2018) to comply with the removal of the vehicles. Commissioner Stanback seconded the motion. Motion carried. 5-0-0-0.

EIGHT-C: 311 Sycamore Street

Mr. Andy Whitby was present this date to discussion an extension of time to make repairs to the property at 311 Sycamore Street and work through the Special Use Permit process.

Mayor Pro-Tempore Moss motioned that the 30 day Code Enforcement Order stand, the extension be denied, and the property be vacated. Commissioner Brunson seconded the motion. Motion carried. 5-0-0-0.

DEPARTMENT REPORTS

ITEM NINE-A: STREET DEPARTMENT

Antonio Williams, Street Department Supervisor, advised that the department hauled 20 loads of brush, 5 loads of woodchips, and 7 loads of debris totaling 5.92 tons.

Full report on file in clerk's office.

ITEM NINE-B: FIRE DEPARTMENT

Deputy Chief Ricky Hammack gave the report for the Fire Department. Deputy Chief Hammack reported that the department responded to 62 calls of which 41 calls were in town and 21 calls were out of time. Deputy Chief Hammack advised that the department participated in 310 hours of training.

Deputy Chief Hammack advised that hydrant testing is occurring within the Town this month.

Full report on file in clerk's office.

ITEM NINE -C: POLICE DEPARTMENT

Chief James Avens gave the report for the Police Department. Chief Avens advised that the Police Department served 29 papers, made 52 traffic stops, and had 13 adult arrests.

Chief Avens advised that the Public Safety Kids Academy would be held June 25, 2018 through June 29, 2018. Chief Avens advised that they had 20 children participate last year.

Full report on file in clerk's office.

TOWN ADMINISTRATOR'S REPORT

Town Administrator, Mitchell Robinson, advised that the budget workshops are a very important part of the budget process.

ANNOUNCEMENTS

ITEM ELEVEN – A: Catfish Tournament

Mayor Meacham announced that the Town of Weldon Catfish Tournament will be held on May 18th and 19th at the River Falls Park in Weldon, NC.

ITEM ELEVEN – B: 301 Endless Yard Sale

Mrs. McDuffie, Town Clerk, advised that the 301 Endless Yard Sale will occur on June 15th and 16th. Anyone interested in becoming a vendor may do so by contacting Town Hall to sign up.

ITEM ELEVEN – C: MeToo March

Chief James Avens announced that Hannah's Place will be hosting a MeToo March at the Halifax Community College Track on Saturday, May 19, 2018 at 9:00 am.

PUBLIC COMMENT PERIOD

Mayor Meacham opened the floor for public comment at 7:58 pm.

Mr. Willie Peebles, 507 Maple Street, thanked the Commissioners for approving the Tent Revival.

Heather Scriven came forward and advised that the Board may wish to consider a call in service for the purpose of collecting bulk items.

No other persons came forward to speak. Mayor Meacham closed the floor for public comment at 8:00 pm.

ADJOURNMENT

Mayor Pro-Tem Moss motioned that the regular session of the Town of Weldon Board of Commissioners for May 14, 2018 stand adjourned. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0.

Mayor Meacham adjourned the regular session of the Town of Weldon Board of Commissioners for May 14, 2018 at 8:00 pm.

Julia M. Meacham

Julia M Meacham – Mayor

Faith E McDuffie

Faith E McDuffie – Interim Town Clerk